



ENROLMENT FORM 2022

PARTICIPANT

Mr Mrs Ms

Surname _____

Address _____

First name _____

Postcode _____

Date of birth _____

Town _____ Country _____

Nationality _____

Telephone _____

Profession _____

E-mail _____

Invoicing address Same as above Other, please complete below

Name _____

Address _____

Postcode _____ Town _____ Country _____

Telephone _____ Fax _____ E-mail _____

FRENCH PROGRAMME

- Intensive programme
- Super intensive programme
- Combined programme
- Immersion programme
- One-to-one tuition
- Premium Senior programme "50+ and over"
- Preparation for university studies
- Session 1 : from July 4th to July 29th 2022 (4 weeks)
- Session 2 : from August 1st to August 26th 2022 (4 weeks)

FRENCH LEVEL

- Complete beginner*
- Basic notions (A1)
- Elementary (A2)
- Intermediate (B1)
- Upper intermediate (B1+)
- Advanced (B2)
- Very advanced (B2+/C1)

(*Specific dates : 03/01 - 07/02 - 07/03 - 04/04 - 02/05 - 07/06 - 04/07 - 18/07 - 01/08 - 15/08 - 05/09 - 03/10 - 07/11 - 05/12/2022)

ACCOMMODATION

Would you like our Accommodation office to book accommodation for you?

(Accommodation is booked from Sunday afternoon to Saturday morning, day of departure)

Yes No

Host - family

Option room + breakfast*

Option half-board

(*Access to the kitchen for meal preparation is not allowed in a host family)

Premium Residence le 86*

Individual studio

Double studio (double bed)

Double studio (2 single beds)

Partner residences*

Individual studio

Double studio (double bed)

Double studio (2 single beds)

Others

Student residence*

Hotel*

*From 18 years old onwards

Are you a smoker? Yes No

Observations (specific diet, allergies, phobias...):

Payment of accommodation costs will be made on site. Please indicate:

Payment: Yourself Other, precise _____

Payment methods: Credit card Cash Bank transfert

Means of transport to reach Vichy:

Car Train Plane: which airport: _____

Date of arrival: _____

Time of arrival: ____ h ____

Do you wish to book a transfer? Yes No

Transfers: Vichy train station (on arrival): free - Clermont-Ferrand airport: 130€ one way. - Other airport: upon request.

DATES AND PRICES

Courses from: _____ to _____

Number of week (s): _____ X Week price: _____ € = _____ €

Decreasing rate from the 4th consecutive week, see our 2022 rates brochure or our website cavilam.com.

Enrolment fees: 85€

Transfer: _____ €

Total: _____ €

PAYMENT

Courses and enrolment fees are due prior to arrival
Payments have to be made in Euros, in the name of CAVILAM - Alliance Française.

- **Cheque:** To be sent to 1, Avenue des Célestins - CS 72678
03206 VICHY Cedex - France
- **Bank transfer:** Account: CAVILAM - Alliance Française
Bank: CAISSE D'EPARGNE D'AUVERGNE ET DU LIMOUSIN
ECO SOCIALE ALLIER PDD
63 RUE MONTLOSIER
63961 CLERMONT - FERRAND CEDEX 9
FRANCE
BIC: CEPAFRPP871
IBAN: FR76 1871 5002 0008 0024 9232 010
Please indicate SURNAME, First name and country of the participant (Example: SMITH James - Ireland)
- **Credit card:** VISA, JCB, MASTERCARD ou AMERICAN EXPRESS
Card number: _____
Expiry date: _____
Cryptogramme (the last 3 digits on the back of your card): _____
Signature: _____

All bank transfer charges are at your cost

I agree to receive communications from CAVILAM - Alliance Française? Yes No

I apply for the above-mentioned courses.

I have read and I accept the terms of enrolment (see below).

Signature:

The information collected is subject to computer processing intended for our services to organise your stay in our establishment. In accordance with the law "informatique et libertés" of 6 January 1978 modified in 2004, you have the right to access and rectify any information concerning you, which you can exercise by contacting

CAVILAM - Alliance Française:

1 avenue des Célestins - 03206 VICHY Cedex or info@cavilam.com

GENERAL TERMS OF SALE

ENROLMENT

To enroll, you must

- Be 16 years old on the date of the beginning of the course.
- Send the completed enrolment form, accompanied by the payment of the course and registration fees.

CAVILAM - Alliance Française declines all responsibility for minors between 16 and 18 years old. A parental authorisation, duly completed and signed, as well as proof of insurance taken out by the parents for the duration of the stay, must be returned with the enrolment form.

Minors aged 16 to 18 are systematically accommodated in a host family, on a half-board basis. Lunch can be taken at the university restaurant.

Enrolment fees for all courses: 85 €.

PAYMENT OF COURSES

The course and enrolment fees are due at the time of enrolment, in one instalment.

Payment in Euros should be made to the account of CAVILAM - Alliance Française:

- IBAN : FR76 1871 5002 0008 0024 9232 010
- BIC : CEPAFRPP871
- Bank : CAISSE D'EPARGNE D'AUVERGNE ET DU LIMOUSIN

Eco sociale Allier PDD - 63 rue Montlosier - F-63961 CLERMONT-FERRAND CEDEX 9

Or by credit card: VISA, JCB, MASTERCARD or AMERICAN EXPRESS

Bank charges are to be paid by the student.

Online enrolment www.cavilam.com - Secure payment

CONFIRMATION

A certificate of enrolment and a certificate of accommodation will be sent to the student by return e-mail or post once payment has been made.

Upon receipt of full payment of the course and registration fees, we will send the student:

- a paid invoice,
- a certificate of enrolment including the dates of the course,
- an accommodation certificate giving details of the chosen accommodation.

These documents are necessary to apply for a visa at the French Consulate.

STUDENT CARD

The student card, member of CAVILAM - Alliance Française, is given to the student on arrival.

ARRIVAL AND DEPARTURE

Regardless of the chosen accommodation option, the arrival should be on the Sunday afternoon before the course starts, and the departure on the Saturday morning following the end of the course.

It is recommended that students communicate their arrival and departure dates and times as soon as possible, and at the latest 1 week before prior to arrival

In case of difficulties, please call the emergency number: +33 (0)6 82 82 70 83.

INSURANCE

Each student is responsible for taking out his or her own insurance in accordance with the legislation of his or her country, covering illness, loss of money, valuables or luggage, theft, interruption of the course for personal or health reasons, and civil liability.

CANCELLATION

In the event of cancellation of the course by the student, the following fees will be charged:

- Cancellation 1 week or more before the start of the course: 85 €.
- Cancellation less than 1 week before the start of the course: 85 € + cost of one week of training
- Cancellation after the course start date or during the course: full course and registration fees

CAVILAM - Alliance Française reserves the right to cancel courses that do not have a sufficient number of registrations. In this case, the total amount paid will be refunded.

INTERRUPTION/ABSENCE

In case of interruption or early departure, the course fee will not be refunded.

No refunds, compensation or deferrals will be given for any course, hour, day or part of a course not attended by the student.

INTERNAL REGULATIONS

If the student's behaviour is of such a nature as to be detrimental to the smooth running of the services (courses, accommodation, leisure activities) or to the reputation of CAVILAM - Alliance Française, he or she will be excluded immediately, without notice or reimbursement.

IMAGE RIGHTS

Unless otherwise stated by the participant at the time of registration, CAVILAM - Alliance Française may take photos or videos of students and use them in its information and communication documents.

CLAIMS

The student must send a detailed letter to CAVILAM - Alliance Française which undertakes to study any complaint carefully. In the event of a dispute between the parties, the dispute, depending on its qualification, will be judged by the jurisdiction of the Tribunal d'Instance de Vichy or the Tribunal de Grande Instance de Cusset, on which CAVILAM - Alliance Française depends.

The prices mentioned are valid from 1st January to 31st December 2022. Enrolment in one of our courses implies acceptance of our terms and conditions of enrolment.

Courses are not held on the following public holidays: 18th April, 26th May, 6th June, 14th July, 1st November, 11th November 2022.

This does not give right to any refund, compensation or postponement.